

# AALEKH ASSOCIATES

*One stop solutions for housing societies....*

Technical Assistance:

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Respected sir, as per the Government circular dated 25/2/2021, to conduct Annual General Meetings (above 50 members) through OAVM (Other Audio Visual Means) or VC (Video conferencing).

Aalekh Associates is pleased to offer you TECHNICAL ASSISTANCE SERVICES to conduct your Annual General Meeting as per your requirement.

## TECHNICAL ASSISTANCE :

- a) CISCO WEBEX MEETING will be conducted as per you given time slot.
- b) Meeting Link will be sent to your Society members on their registered mobile numbers.
- c) Complete recording of AGM will be provided for your records after Final Payment.

## REQUIRMENTS:

- a) List of members with personal Mobile number, E-mail ID & Flat no.in Excel Format to be provided by the society prior 5 days of meeting.
- b) Date, time and duration of meeting

## TECHNICAL ASSISTANCE CHARGES:

Rs.5000 (upto.40 MIN.)

\*(addition charges will be applied of Pen-drive for AGM recording)